

Grateley Neighbourhood Development Plan (GNDP)
Inaugural Meeting – Held on 13 June 2022
Minutes of Meeting

Present:

Ian Wingfield (GPC Rep)
Julie Blakeman
Vicky Rutherford
Amelia Bridges
Tracey Pooley
Chris Mackenzie
Jane Lynch

Apologies:

Abi Bettle-Shafer (GPC Rep)
Simon Duffield
Lorna Ward

Welcome:

Jane Lynch welcomed everyone to the meeting and each member of the group introduced themselves.

The GNDP will act as a sub-committee to the Grateley Parish Council (GPC); however only the parish Council can make a Neighbourhood Area application and submit relevant documents to TVBC for consideration. It is estimated that it will take c. 18 months – 2 years to complete the Plan and take it through a local referendum. Once the Plan has been accepted by TVBC it will have a statutory status and any decisions made by TVBC would have to have regard to the GNDP.

Jane advised that to produce the GNDP, the parish first had to be recognised as a neighbourhood within the Test Valley Borough Council (TVBC) Plan. This required the Clerk to GPC registering the parish with the Ordnance Survey Public Sector Geospatial Agreement. Once a registration number has been issued, the TVBC Neighbourhood Development Officer would issue a map of the Parish which would then be used as part of the Group's application to TVBC to register the parish as a Neighbourhood area. The request for action was sent to the Parish Clerk on 8 June.

Update: The Parish Clerk was hastened for an update on 26 June.

Steering Group Constitution:

A draft Constitution document was circulated amongst the Group and discussed and the following agreed:

Roles and Responsibilities would remain as per the draft and amended as required during the time the Plan was being developed.

Between 6 – 10 people would be partake to participate in the Steering Group.

No more than two members of the group would have a formal connection with GPC.

The group would meet monthly.

The group were unwilling to elect a chairman, secretary and treasurer until they had seen Job descriptions for the roles.

Action: Jane said she would draft these.

There was discussion on how funding would be managed.

Action: Vicky Rutherford agree to investigate what other groups did.

Disclosable Pecuniary Interest:

By members completing a form to declare any interests they may have would protect them from any suggestion that the decisions made by our group and presented in the plan have been influenced by personal pecuniary interests. Once completed they will be scanned and produced as part of the plan.

Action: Jane agreed to email out blank copies of the form.

Update: An Email including the form as an attachment was set out to Steering Group Members on 15 June.

Create a website/email address:

This will be discussed with Abi Bettle -Shafer at the next meeting.

Project Plan:

The group were unsure of how to go about this, therefore Jane agreed to summon the help of other Steering Groups.

Action: Jane to contact other local parishes working on a NDP.

Update: Members from Over Wallop NDP Group will attend the GNDP meeting on 11 July.

Close Meeting:

As there was nothing further to discuss the meeting was closed.

Dates for next meetings are in the Village Hall at 7.30 pm on the following dates:

11 July

8 August

5 September
3 October
7 November
5 December

Afternote: Charlotte Murphy-Morris has expressed an interest to join the Steering Group.