

GRATELEY PARISH COUNCIL  
ORDINARY MEETING – 3 MARCH 2026  
MINUTES



Minute Ref	Item/Motion
020/26	Vice Chair Ian Wingfield welcomed attendees and opened the meeting at 7.30 pm.
021/26	Attendees:- Cllr Ian Wingfield, Cllr Andy Bradford, Cllr Pat Perkins, Cllr Gemma Hill, Cllr Martyn Horne, Cllr Maureen Flood – TVBC, Karen Nadin – Clerk/RFO, 12 x members of the public Apologies were received from:- Cllr Susanne Hasselmann – TVBC, Cllr Chris Donnelly – HCC
022/26	There were no disclosable pecuniary interests declared.
023/26	The minutes of the meeting held on 3 February 2026 were formally approved as an accurate record and signed by the Vice Chair.
024/26	Updates on matters arising/actions from previous meeting:- <ul style="list-style-type: none"> <li>• Noticeboards – Clerk advised that new notice boards range from approx. £500 to £1500 plus any fitting costs – looking at funding options/solutions.</li> <li>• Lengthsman Duties – Awaiting responses from HCC Highways re various drainage ditches and ownership – seeking clarification from HCC re whether lengthsman able to undertake works on ‘live’ road, sourcing quotes for grass cutting at the play area. <b>ACTION - Clerk to provide update to future meeting.</b></li> <li>• Speed Indicator Devices – as agreed at the last meeting, one of the two recently purchased SID’s has been sold to Penton Grafton Parish Council – monies raised will go towards funding any works that are required to enable the remaining 2 x SID’s to be deployed around Grateley Parish ie HCC inspection of sites, new posts/extensions to existing ones etc.</li> <li>• Locke Close play area maintenance gate padlock – Cllr Wingfield will arrange.</li> <li>• Memorial Bench in Locke Close play area – terms &amp; conditions with TVBC agreed and Cllr Wingfield has updated parishioner who sought permission.</li> <li>• Various flooding/draining issues – all reported via HCC Highways online reporting tool.</li> </ul>
025/26	HCC County Councillors update – Cllr Donnelly not present – no update received.
026/26	Borough Councillors update – March update can be found on PC & TVBC websites – main points to note:- <ul style="list-style-type: none"> <li>• TVBC approved a balanced budget for 2026/27 with a below inflation council tax increase of 2.96% announced – 4<sup>th</sup> lowest in Hampshire.</li> <li>• TVBC nominated for award for their work with the NHS in the creation of the innovative Andover Health Hub.</li> <li>• TVBC continue to successfully prosecute fly tippers with the latest case resulting in the guilty party being ordered to pay £1436 in fines and costs.</li> <li>• A reminder to anyone who wishes to continue to vote by post and who have not already re-registered to do so asap.</li> </ul>
027/26	TVBC Community Engagement Officer’s update – Michelle Penn not present – no update received.

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Signed by Chair of meeting \_\_\_\_\_

Date 7 April 2026

028/26	To receive Clerk's update The Clerk advised that there had been no interest in the councillor vacancy.
029/26	To receive a financial update from the Clerk/RFO:- Lloyds Bank Community Account Balance as at 27 Feb 26 - £6064.65 The bank statement & cashbook reconciliation has been inspected and signed as a true record by Cllr Perkins. This balance includes:-  £1405.32 – charity monies held for S Duffield £1307.78 earmarked for Lengthsman maintenance duties £600 earmarked for NDP work Working balance remaining for 2025/26 is £2751.55 Anticipated remaining spend is approx. £1040  The following payments were formally approved:-  Platform Electronics – quarterly website & email hosting fees - £105 Plan-Et consultants re NDP work - £400 BT Group plc re village hall monthly phone bill - March - £36.23 Lloyds Bank monthly account service charge - £4.25 Hiscox – monthly PC insurance payment - £78.62 Clerk's monthly salary incl HMRC payment - £285.60 BT Group plc re village hall monthly phone bill – April £36.23
030/26	Planning Applications Received & Any Updates on Applications previously discussed Applications received since last meeting:- <ul style="list-style-type: none"> <li>• 26/00269/FULLN – White Gates, Old Stockbridge Road, Over Wallop (on border of Grateley Parish so views sought from GPC by TVBC) – demolition of existing dwelling &amp; erection of self-build house and associated landscaping/works – councillors agreed no objections to this planning application. <b>ACTION - Clerk to respond to TVBC.</b></li> </ul> Updates on Previous Applications to note:- <ul style="list-style-type: none"> <li>• 26/00185/FULLN – change of use from (Class E/B8) to an indoor sports facility (Padel Court) (Class E) - Units 4 &amp; 5 Grateley Business Park – councillors discussed and agreed that the requested opening hours until midnight 7 x days per week on this application did seem excessive. Councillors agreed to respond with an objection, specifically around the requested opening hours. <b>ACTION – Clerk to draft response for councillors approval and respond to TVBC with the PC's objection.</b></li> <li>• 25/02890/FULLN – demolition of single garage, erection of double garage – Vine Cottage, Chapel Lane – permission granted subject to conditions</li> </ul>
031/26	To receive an update on the Locke Close Play Area Cllr Wingfield reported inspections happen each week and thanked the volunteers who undertake those inspections. No significant issues reported.
032/26	To receive an update on the Neighbourhood Development Plan (NDP) Jane Lynch reported that Plan-Et Consultants had facilitated a meeting between the Grateley Neighbourhood Plan Steering Group (GNPSG) and the Palestine & Grateley Station Futures Group (PGSFG) where they had agreed to collaborate on design statements. It was also noted at that meeting that the NDP will not support the PGSFG's opposition to area NA17. Jane confirmed that the draft NDP should be ready for submission by 1 <sup>st</sup> June. Jane advised the PC that she had taken the difficult decision to resign from the Steering Group – councillors thanked Jane for the huge amount of work that she has undertaken over the last four years. It is hoped that someone else will be willing to step into this role going forwards and an update would be

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	provided at the next meeting. <b>ACTION – Cllr Wingfield to provide an update at next meeting on the way forward.</b>
033/26	To receive an update from the Highways Committee:- The committee had met on 24 February and Cllr Wingfield provided an update to PC:- <ul style="list-style-type: none"> <li>• Speedwatch – 7 x volunteers trained – 2 x sites approved and another 5 x sites with Hampshire Constabulary for approval.</li> <li>• Speed Indicator Devices – one to locate – looking at potentially additional sites – email to be sent to HCC to book the visit to inspect the sites at a cost of £300 – looking at Cholderton Road in the main.</li> <li>• White line footpath on Station Road – Cllr Bradford advised that HCC Highways had initially rejected the idea of a white line footpath advising that they would need evidence that this would improve safety prior to giving any further consideration to this suggestion. After further investigations Cllr Bradford had noted that there had been two pedestrian fatalities along Station Road and numerous accidents recorded. He is in the process of gathering evidence prior to preparing a response to HCC Highways highlighting this and making an alternative suggestion of restricting the width of the vehicle carriageway. <b>ACTION – Cllr Bradford to update further at future meeting.</b></li> </ul>
034/26	To receive an update from the Village Hall Committee:- Cllr Bradford advised that bookings, including regular bookings are increasing. He noted that with the Elections coming up in May this will boost the income for the hall.
035/26	To note any correspondence received Clerk advised no correspondence received.
036/26	Public Participation Questions/Comments <ul style="list-style-type: none"> <li>• A member of public requested the Parish Council's data controllers name – he was advised to write to the Clerk in the first instance and contact details given.</li> <li>• A member of the public asked whether a 20mph speed limit near school might be possible. Councillors advised that this is certainly something that can be discussed further at the next meeting of the Highways Committee – <b>ACTION Cllr Wingfield to add agenda item to next Highways Committee meeting.</b></li> </ul>
037/26	To confirm the dates of the next meetings as:- Tuesday 7 <sup>th</sup> April 2026 @ 7.30 pm Tuesday 5 <sup>th</sup> May 2026 @ 7.30 pm – this will be the AGM Tuesday 2 <sup>nd</sup> June 2026 @ 7.30 pm Tuesday 7 <sup>th</sup> July 2026 @ 7.30 pm Tuesday 4 <sup>th</sup> August 2026 @ 7.30 pm Tuesday 1 <sup>st</sup> September 2026 @ 7.30 pm Tuesday 6 <sup>th</sup> October 2026 @ 7.30 pm Tuesday 3 <sup>rd</sup> November 2026 @ 7.30 pm
038/26	Cllr Wingfield thanked everyone for attending and closed the meeting at 8.15 pm

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