

GRATELEY PARISH COUNCIL
ORDINARY MEETING – 3 FEBRUARY 2026
DRAFT MINUTES



Minute Ref	Item/Motion
001/26	Vice Chair Ian Wingfield welcomed attendees and opened the meeting at 7.30 pm
002/26	Attendees:- Cllr Ian Wingfield, Cllr Andy Bradford, Cllr Pat Perkins, Cllr Gemma Hill, Cllr Maureen Flood – TVBC, Karen Nadin – Clerk/RFO, 15 x members of the public Apologies were received from:- Cllr Martyn Horne, Michelle Penn – TVBC, Cllr Susanne Hasselmann – TVBC, Cllr Chris Donnelly – HCC
003/26	There were no disclosable pecuniary interests declared.
004/26	The minutes of the meeting held on 4 November 2025 were formally approved as an accurate record and signed by the Vice Chair.
005/26	Updates on matters arising/actions from previous meeting:- <ul style="list-style-type: none"> • Station Road and Pond Lane drainage ditch works – HCC contractors had been working on the ditches on Station Road but to date works are of a poor standard and not complete. Pond Lane continues to be an issue - HCC have specified no works required at this time and closed the report. They have not yet confirmed who that land belongs to. • Locke Close Play Area latch & sign has now been installed. • Precept requirement for 2026/27 of £11500 sent to TVBC – awaiting confirmation – payments will be received in April and September 2026. • Internal Auditor – Do the Numbers appointed and audit booked for 12 May 2026. • Possible footpath along Station Road – Cllr Bradford reported no response from HCC Highways to date re painted white line suggestion. • Expansion of soakaways along Cholderton Road – No update received to date.
006/26	HCC County Councillors update – Cllr Donnelly had sent his apologies. HCC update for January can be found on the Parish Council website and linked here - HCC announcements January 2026.pdf
007/26	Borough Councillors update – Cllr Flood updated the meeting on the latest news from TVBC – latest update can be found on the Parish Council website and linked here – Borough Councillor Report January 2026.pdf . She reported that litter-picking along sections of the A303 and A34 has commenced with tonnes of waste already collected. Cllr Flood had recently received reports of long stretches of hedgerow being removed from the Abbots Ann estate – particularly in an area along Broad Road in Monxton. The relevant TVBC teams have been informed and a temporary protection order has been put in place. Residents had reported excessive burning and Environmental Health have also been made aware.
008/26	To receive TVBC Community Engagement Officer’s update – officer not present
009/26	To receive Clerk’s update The Clerk updated on the following:- <ul style="list-style-type: none"> • Vacancy for a new councillor is still open for applications – no interest to date.

	<ul style="list-style-type: none"> Defibrillators – Cllrs Wingfield & Bradford have kindly offered to undertake the necessary checks on the two defibrillators located at the village hall and The Plough. Noticeboards – some of the boards around the parish are now starting to show signs of age and we may need to start thinking about replacement. ACTION: Clerk to make some enquiries re cost & possible funding Lengthsman – Clerk reported that she will liaise with others and produce a works specification in order to be able to source some quotations for works. ACTION: Clerk to provide an update at a future meeting.
010/26	<p>To receive a financial update from the Clerk/RFO:- Lloyds Bank Community Account Balance as at 27 Jan 26 - £4834.85 The bank statement & cashbook reconciliation has been inspected and signed as a true record by Cllr Hill. This balance includes:- £1405.32 – charity monies held for S Duffield £2000 earmarked for Lengthsman maintenance duties £1000 earmarked for NDP work This leaves a working balance of £429.53 Clerk reported that with an anticipated further spend of £1200 to £1500 for 25/26 this leaves a shortfall of £700-£1000k. Options to address the shortfall were considered. It was decided to sell one of the SID's as it will not be feasible to deploy two more due to ongoing financial constraints. Council had been offered £2139 by another local parish council – all councillors agreed to accept that offer. ACTION – Clerk to arrange.</p>
011/26	<p>Planning Applications Received & Any Updates on Applications previously discussed Applications received since last meeting:-</p> <ul style="list-style-type: none"> 26/00185/FULLN – change of use from (Class E/B8) to an indoor sports facility (Padel Court) (Class E) - Units 4 & 5 Grateley Business Park Cllr Flood explained that this second application has been submitted due to an administrative error when the original planning application was issued with two conditions missing from the decision notice issued. The applicant has requested extended opening hours on this second application to those previously recommended and this application is requesting permission to open from 6am to midnight 7 x days per week. TVBC Planners and others are in discussion with the applicant and this will continue throughout the process which will ultimately result in the application being decided upon at the Northern Area Planning Committee at a future date. Cllr Flood will monitor this application and any public comments throughout. The Parish Council will submit their response to the application by 27th February. <p>Updates on Previous Applications to note:-</p> <ul style="list-style-type: none"> 25/02890/FULLN – demolition of single garage, erection of double garage – Vine Cottage, Chapel Lane – not yet decided 25/02598/FULLN – single storey side & rear extension – Stokes House, 9 Hawthorne Close – permission granted 25/02706/TREEN – sorbus reduce height by up to 3m and sides by 2m – 3 Manor Farm Cottages, Church Lane – permission granted
012/26	<p>To receive an update on the Locke Close Play Area Cllr Wingfield reported that 4 volunteers are now formally trained to routinely inspect the equipment and this is taking place on a weekly basis. The latest quarterly inspection took place on 5 January with no issues to report. The gate has recently been repaired. A padlock is required for maintenance gate – ACTION: Cllr Wingfield to arrange. TVBC have given permission, subject to some conditions, for a memorial bench in playground. Cllr Wingfield proposed council agree to the conditions - all councillors agreed. ACTION:</p>

	Clerk to return agreement to TVBC & Cllr Wingfield to update parishioner who had made the request for the memorial bench in the play area.
013/26	To receive an update on the Neighbourhood Development Plan (NDP) Jane Lynch reported that the Neighbourhod Development Plan Steering Group are due to meet with the Palestine & Grateley Railway Station Futures Steering Group on 10 February to discuss how they may be able to work together to address the concerns and objections of residents re the proposed 80 dwellings on Streetway Road. This meeting will be facilitated by Plan-Et consultants and it is hoped a way forward can be found that is acceptable to both groups. Update will be provided at next Parish Council meeting.
014/26	To receive an update from the Highways Committee:- Richard Gregory provided an update from the Highways Committee:- <ul style="list-style-type: none"> • Speedwatch – application for funding for new equipment has been submitted – decision expected by the end of February with a view to purchasing kit and commencing roadside sessions during March. If bid for funding is unsuccessful the Wallop kit will be utilised. Of the 11 volunteers, 7 have now completed training and registration. Two locations in Monxton Road have already been approved by Hampshire Constabulary and five others identified in Station Road, Wallop Road and Cholderton Road which will be submitted to Hampshire Constabulary for approval. • Speed Indicator Devices – one SID is currently located on Monxton Road. Locations are being considered for additional SID placement on Station Road, Cholderton Road and Wallop Road. Work is ongoing to establish the potential cost involved for the deployment of the additional SID which will include the approval from HCC on locations, purchase of new posts/extensions for existing posts and whether feasible for volunteers to move equipment from one location to another as per recommendations in the HCC policy and guidance. A Highways Committee meeting will be arranged asap and an update will be provided at the next full council meeting. Clerk advised that S72 licence is now in place. <p>Cllr Hill reported that the High Street was not gritted at all during the cold period at the beginning of the year and that had the school not been closed there would have been the potential for some dangerous driving conditions during the school drop off period. Parents had advised her that the High Street had been gritted in the past. Cllr Bradford advised that as Grateley is classed as a priority 2 area and, although not ideal, other areas would have taken precedence on those days for the limited resources available. It was pointed out that there are grit bins provided and available to use.</p>
015/26	To receive an update from the Village Hall Committee:- Cllr Bradford advised that there was nothing significant to report. Bookings had been down slightly on previous years over the Christmas & New Year period.
016/26	To note any correspondence received Clerk reported some emails had been received from parishioners in relation to the Palestine & Grateley Station Futures Group’s objections to any new development on Streetway Road – this had already been discussed at the NDP item and conversations are taking place at a meeting scheduled for 10 February.
017/26	Public Participation Questions/Comments <ul style="list-style-type: none"> • Resident reported damage to grass verge on Streetway Road following some building works and wondered who she should report it to. ACTION: Clerk to provide link to HCC Highways reporting tool.

	<ul style="list-style-type: none"> Resident reported that the drainage at the bottom of Streetway Road is still not working properly – this has been reported to HCC previously. ACTION: Cllr Horne to chase a response from HCC. A number of residents expressed concern about flooding on a blind bend on Cholderton Road. ACTION: Clerk to log issue on HCC Highways reporting tool.
018/26	<p>To confirm the dates of the next meetings as:-</p> <p>Tuesday 3rd March 2026 @ 7.30 pm</p> <p>Tuesday 7th April 2026 @ 7.30 pm</p> <p>Tuesday 5th May 2026 @ 7.30 pm – this will be the AGM</p>
019/26	Cllr Wingfield thanked everyone for attending and closed the meeting at 8.45pm